

# EXHIBIT A

K Altman Law  
33228 W 12 MILE RD  
FARMINGTON HILLS, MI 48334

ROBERT DILLOW  
C/O K ALTMAN LAW, JILL FULTZ  
502 N WOODLAND DR  
LANCASTER SC 29720-1938



**\$0.570**  
US POSTAGE  
FIRST-CLASS  
FROM 29720  
JUL 19 2022  
stamps  
endicia  
06280009564989

CERTIFIED MAIL



7019 1120 0002 2442 3972

K Altman Law  
33228 W 12 MILE RD  
FARMINGTON HILLS, MI 48334



SHARA PENERMON  
800 DRILLFIELD DRIVE,  
236 BURRUS HALL (0121),  
BLACKSBURG VA 24061-0001



**\$7.820**  
US POSTAGE  
FIRST-CLASS  
FROM 29720  
JUL 19 2022  
stamps  
endicia



062S0009565007

**SENDER: COMPLETE THIS SECTION**

- ☐ Complete items 1, 2, and 3.
- ☐ Print your name and address on the reverse so that we can return the card to you.
- ☐ Attach this card to the back of the mailpiece, or on the front if space permits.

**1. Article Addressed to:**

SHARA PENERMON  
800 DRILFIELD DRIVE,  
236 BURRUS HALL (0121),  
BLACKSBURG VA 24061-0001



9590 9402 5608 9274 4524 84

**2. Article Number (Transfer from service label)**

7019 1120 0002 2442 3972

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY****A. Signature**

**X** ☐ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

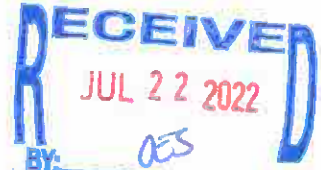
**3. Service Type**

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input checked="" type="checkbox"/> Certified Mail®              | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery      | <input type="checkbox"/> Return Receipt for Merchandise             |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery |   |

Domestic Return Receipt

UNITED STATES DISTRICT COURT

for the  
Western District of Virginia



Robert Dillow

Plaintiff

v.

Virginia Polytechnic Institute and State University, et al

Defendant

Civil Action No. 7:22-cv-00280-TTC

NOTICE OF A LAWSUIT AND REQUEST TO WAIVE SERVICE OF A SUMMONS

To: Shara Pennermon, c/o 800 Drillfield Drive, 236 Burrus Hall (0121), Blacksburg, VA 24061

(Name of the defendant or - if the defendant is a corporation, partnership, or association - an officer or agent authorized to receive service)

**Why are you getting this?**

A lawsuit has been filed against you, or the entity you represent, in this court under the number shown above. A copy of the complaint is attached.

This is not a summons, or an official notice from the court. It is a request that, to avoid expenses, you waive formal service of a summons by signing and returning the enclosed waiver. To avoid these expenses, you must return the signed waiver within 30 days (give at least 30 days, or at least 60 days if the defendant is outside any judicial district of the United States) from the date shown below, which is the date this notice was sent. Two copies of the waiver form are enclosed, along with a stamped, self-addressed envelope or other prepaid means for returning one copy. You may keep the other copy.

**What happens next?**

If you return the signed waiver, I will file it with the court. The action will then proceed as if you had been served on the date the waiver is filed, but no summons will be served on you and you will have 60 days from the date this notice is sent (see the date below) to answer the complaint (or 90 days if this notice is sent to you outside any judicial district of the United States).

If you do not return the signed waiver within the time indicated, I will arrange to have the summons and complaint served on you. And I will ask the court to require you, or the entity you represent, to pay the expenses of making service.

Please read the enclosed statement about the duty to avoid unnecessary expenses.

I certify that this request is being sent to you on the date below.

Date: 07/18/2022

s/ Robert A. Dillow

Signature of the attorney or unrepresented party

Robert A. Dillow

Printed name

509 Robery Street, Apt. M,  
Radford, VA 24141

Address

alexddillow012@gmail.com

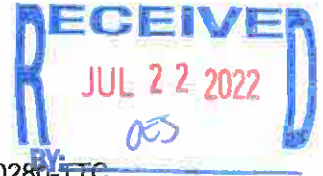
E-mail address

(804) 238-1593

Telephone number

AO 399 (01/09) Waiver of the Service of Summons

## UNITED STATES DISTRICT COURT

for the  
Western District of VirginiaRobert Dillow

Plaintiff

v.

Virginia Polytechnic Institute and State University, et al.

Defendant

Civil Action No. 7:22-cv-00280-TTC

## WAIVER OF THE SERVICE OF SUMMONS

To: Robert A. Dillow*(Name of the plaintiff's attorney or unrepresented plaintiff)*

I have received your request to waive service of a summons in this action along with a copy of the complaint, two copies of this waiver form, and a prepaid means of returning one signed copy of the form to you.

I, or the entity I represent, agree to save the expense of serving a summons and complaint in this case.

I understand that I, or the entity I represent, will keep all defenses or objections to the lawsuit, the court's jurisdiction, and the venue of the action, but that I waive any objections to the absence of a summons or of service.

I also understand that I, or the entity I represent, must file and serve an answer or a motion under Rule 12 within 60 days from 07/18/2022, the date when this request was sent (or 90 days if it was sent outside the United States). If I fail to do so, a default judgment will be entered against me or the entity I represent.

Date: 07/18/2022*Signature of the attorney or unrepresented party*Shara Pennermon*Printed name of party waiving service of summons**Printed name**Address**E-mail address**Telephone number*

## Duty to Avoid Unnecessary Expenses of Serving a Summons

Rule 4 of the Federal Rules of Civil Procedure requires certain defendants to cooperate in saving unnecessary expenses of serving a summons and complaint. A defendant who is located in the United States and who fails to return a signed waiver of service requested by a plaintiff located in the United States will be required to pay the expenses of service, unless the defendant shows good cause for the failure.

"Good cause" does *not* include a belief that the lawsuit is groundless, or that it has been brought in an improper venue, or that the court has no jurisdiction over this matter or over the defendant or the defendant's property.

If the waiver is signed and returned, you can still make these and all other defenses and objections, but you cannot object to the absence of a summons or of service.

If you waive service, then you must, within the time specified on the waiver form, serve an answer or a motion under Rule 12 on the plaintiff and file a copy with the court. By signing and returning the waiver form, you are allowed more time to respond than if a summons had been served.

AO 399 (01/09) Waiver of the Service of Summons

UNITED STATES DISTRICT COURT

for the  
Western District of Virginia

Robert Dillow

Plaintiff

v.

Virginia Polytechnic Institute and State University, et al.

Defendant

Civil Action No. 7:22-cv-00280-TTC

WAIVER OF THE SERVICE OF SUMMONS

To: Robert A. Dillow

(Name of the plaintiff's attorney or unrepresented plaintiff)

I have received your request to waive service of a summons in this action along with a copy of the complaint, two copies of this waiver form, and a prepaid means of returning one signed copy of the form to you.

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Date: 07/18/2022

Shara Pernermon

Printed name of party waiving service of summons

Signature of the attorney or unrepresented party

Printed name

Address

E-mail address

Telephone number

Duty to Avoid Unnecessary Expenses of Serving a Summons

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